

April 12, 2001

TO: Members of the MAG Population Technical Advisory Committee

FROM: George Pettit, Gilbert, Chairman

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Thursday, April 19, 2001 - **1:30 p.m.**
MAG Office, Suite 200, **Palo Verde Room**
302 North 1st Avenue, Phoenix

A meeting of the MAG Population Technical Advisory Committee (POPTAC) will be held at the time and place noted above. Members of the MAG POPTAC may attend **either in person or by telephone conference call**. Those attending by telephone conference call are requested to call 602-261-7510 between 1:25 p.m. and 1:30 p.m. After prompting, please enter the meeting ID number 767822 (POPTAC) on your telephone key pad followed by the pound key. If you have a problem or require assistance, dial 0 after calling the number above.

If you are driving, please park in the garage under the Compass Bank Building. Bring your ticket to the meeting, parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum to conduct business. A quorum is a simple majority of the membership, or 11 people for the MAG POPTAC. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you. If you have any questions or need additional information, please contact Harry Wolfe at (602) 254-6300.

TENTATIVE AGENDA

1. Call to Order

2. Call to the Audience

Persons wishing to address the MAG POPTAC will be provided an opportunity to comment.

COMMITTEE ACTION REQUESTED

2. For information.

3. Approval of Minutes of March 15, 2001

4. Release of Census 2000 Redistricting Data

On March 28, 2001 Census 2000 redistricting data for the State of Arizona were released. This included total population and population 18 years and older by race and ethnicity. Census counts for cities and towns were also released and forwarded to MAG member agencies in electronic format. The distribution and acquisition of census data that have already been released will be discussed as well as the availability of updated Census geography. MAG will distribute a fact sheet that presents some key Census 2000 results at the meeting. Please see Attachment One.

5. Schedule for Release of Remaining Census Data

While Census 2000 redistricting data were distributed at the end of March, other Census data will be released over the next several years. A demographic profile containing selected population and housing unit characteristics by place, Census Tract and Congressional District will be released between May and July of this year. The Summary File 1 which contains all short form information down to the block level of geography will be released sometime between July and September 2001. Please see Attachment Two.

6. Count Question Resolution Program

The Census 2000 Count Question Resolution (CQR) program provides an opportunity for local jurisdictions and tribal governments to challenge Census 2000 housing unit and Group Quarter Counts. This program will become effective on June 30, 2001, and will end on September 30, 2003. In order to support a challenge, local jurisdictions will need to obtain the number of housing units

3. Review and approve meeting minutes of March 15, 2001.

4. For information and discussion

5. For information and discussion.

6. For information and discussion.

and group quarters by block. The Census Bureau will only consider challenges based upon data already collected. Corrections for three types of challenges will be made through the CQR program: boundary corrections for January 1, 2000; geocoding corrections where housing units and/or population have been assigned to an incorrect geographic area; and coverage corrections. A status report will be provided.

7. Building Permit Completion Status Report

Building permit completions for the quarter ending March 31, 2001 will be due on May 1, 2001. Please provide these completions by the due date and completions for any other quarter if you have not already done so. A building permit completion status report will be brought to the meeting.

8. Process for Making Revisions to Municipal Planning Areas

In preparation for the next round of socioeconomic projections, MAG staff will need to coordinate with member agencies regarding revisions to their Municipal Planning Areas (MPAs). Revisions to MPAs are needed where cities and towns have annexed outside their corporate limits and to incorporate other land that may be considered a part of their planning area in the future. A review of annexations and General Plans that have taken place since the last set of projections were developed indicates that there will be a need to review and/or modify MPAs for Avondale, Peoria, Phoenix, Youngtown, Gilbert, Queen Creek, Scottsdale, and Gila Bend as well as any other MPAs identified by member agencies. MAG staff will bring maps to the MAG POPTAC meeting for each of the jurisdictions impacted. The changes will be discussed and meetings with local jurisdictions will be scheduled within the next two weeks.

7. For information and discussion.

8. For information and discussion.

9. Preparations for the Next Round of Socioeconomic Projections

The next set of socioeconomic projections are scheduled to be developed in 2002. MAG is undertaking a GIS and Database Enhancement Project to establish the base from which these socioeconomic projections will be developed. The Development Database was reviewed by member agencies in 2000 and input incorporated. In March portions of the updated MAG Street Centerline File were forwarded to some member agencies for review. Additional data are anticipated to be released shortly. A draft employment database will be distributed in the next month. In preparation for the update of the General Plan and Existing Plan Land Use Coverages MAG member agencies will need to review the proposed equivalency file establishing a correspondence between jurisdictional land use codes and MAG land use codes. Additionally, MAG will also need local jurisdiction approval of the guidelines used to define vacant land. Staff will provide a list of data to be reviewed and a schedule for their review.

10. New MAG POPTAC Membership List

The MAG POPTAC membership list has been updated and is transmitted for your information. Please see Attachment Three.

9. For information and discussion.